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Sample Messages Continued

Businesses

Office Closure

This message is from the Human Resources Department. Due to the inclement weather our offices will be closed today, June 10th, 2012. Please activate your work from home plan.

Product Recall

This message is from Acme Warehouse Club. Our records indicate that you have recently purchased XYZ pain reliever within the past 60 days. This product is being recalled by the manufacturer. Please return this item to the nearest Acme Warehouse Club for a full refund. Additional information can be found on the manufacturers' website.

Rumor Control

This message is from the Office of the President of Acme Industries. Rumors have been circulating that the company is closing due to lagging sales. Please be assured that these rumors are just that. The company has no plans to close. Additional questions or concerns can be emailed to me at president.miller@acmeindustries.com. Thank you.

Employee Callout

This message is for all Acme Care Center Employees. The cold front will continue to cause freezing temperatures tonight and Monday morning. As a result, Monday January 11th has been designated as an EVAC black-out day. It is critical that employees adhere to their schedule tonight and Monday. As a courtesy, Monday will be a Flex Double Bonus Day. Thank you for your support.

Municipalities

Missing Person

This message is issued with the authority of Chief of Police for the Acme Police Department. The Acme Police Department is looking for a missing person, John Doe, white male, 5 foot 8 inches tall, grey hair, hazel eyes and wears glasses. He has Alzheimer's and was last seen April 3rd at 4 pm wearing a dark green and blue flannel shirt with blue jeans. If you have seen this person please call the Acme Police at 555-913-2000. Thank you.

Flood and Mud Flows

This is the City of Acme calling with an important safety message. This is a Stage Two Pre-Storm Flood Alert. The National Weather Service has indicated that the approaching storm has the capability of producing moderate to severe mud flows and flooding and your particular home is in a high danger area. For your safety, we recommend that you make all necessary preparations to protect your home from potential debris flows. If you are not comfortable remaining at home should damaging conditions develop, please leave your home and seek safe shelter

Sample Messages Continued

from the flooded area until the storm is over. Floodwater is dangerous and fast-moving. Do not drive or walk through flooded areas.

Weather

This is a severe weather alert from Acme City Office of Public Safety. There is a severe thunderstorm warning in effect for your area. Take appropriate precautions. Tune in to your local TV or radio station for additional information.

Increase in Theft

This is your City Block Watch President calling with important message. Today is Wednesday, September 30 at 1:15 p m. There has been an increase in break-ins to buildings, autos, and sheds in your area. If you have any information about these or any other crimes please call 555-304-6464 and leave a message and a phone number to call you back. Make sure to lock all buildings, vehicles and sheds in your yard. Please use caution in any encounters with unknown persons and call 911 if you see a crime in progress.

SSN Scam Warning

Hello. This is an important message from the Acme County Office on Aging. You are receiving this call because you've received services from Acme County Senior Options. This week a senior notified us that he received a call from someone who said he was with Senior Options. The caller asked for bank account information, social security number and other personal information. The senior refused to give the information and instead contacted us. That was the right thing to do. Our case managers only ask for personal information as part of an assessment to determine if you are eligible for Senior Options. To help protect yourself, make sure you know the name of your case manager. This is the person who will generally contact you. If you receive an unusual call, and are unsure if it is actually from Senior Options, please refuse to provide any information and call 555-220-0200 to report it. Your case manager can then help determine if the call was legitimate.

Water Boil Advisory

This is an important message from the City of Acme Water. A water line has been broke in the area of 12th and Knox. Because of the loss of water pressure all residents and businesses between 10th and 24th and Federal and Tennyson are advised to boil water for drinking. Do not drink the water without boiling it first. Bring all water to a boil, let it boil for at least three minutes, and let it cool before using. Boiled or bottled water should be used for drinking, making ice, brushing teeth, washing dishes, and food preparation. Water main breaks can introduce disease causing organisms in the water. These organisms can cause symptoms like nausea, cramps, diarrhea, and headaches. If you experience any of these symptoms and they persist seek medical advice. Acme Water will inform you when the tests show no bacteria and you no longer need to boil water. For questions please call the City of Acme Water at 555-893-2444.

Sample Messages Continued

Heat Emergency

This is an important message from the City of Acme. The National Weather Service has placed the Acme area in an excessive heat warning. Very hot and humid conditions will cause temperatures to rise to the middle 90s and heat indexes peaking between 100 and 115 degrees are expected. Tonight's temperatures are not expected to fall below 80 degrees in some areas. This is a very dangerous condition if you are not in an air conditioned environment. We ask that you drink plenty of water. If you must be outside, wear loose lightweight clothing and take frequent breaks in the shade or seek an air conditioned building. We ask that you check on your neighbors especially if your neighbor is elderly. Make sure your pets are protected from the heat because they are unable to protect themselves. If anyone needs assistance please call the United Way 211 telephone number or call Acme Public Safety at 555-741-1191 and assistance will be provided for you. Thank you and good day.

Shelter

This message is from the Acme County Emergency Services. We will be opening a community shelter for those residents without power today at 3:30 pm. The shelter will be located at North Middle School on Amherst Street. If you are in need of transportation to the shelter please call 555-678-3911.

Rabies Alert

Please stand by for a message from the Acme County Sheriff's Office. On June 9, 2011 there was a confirmed case of rabies in a raccoon located in the area of Miller Road and Cantrell Circle in Acme County. The animal has been euthanized; however, if you observe an animal exhibiting signs of aggressive behavior, do not approach the animal. Please call the Acme County Sheriff's Office Animal Control Unit at 555-781-2138 between the hours of 8:30 am and 5 pm. During all other hours please call the Sheriff's Office non - emergency number at 555-781-3087 and report it immediately.

Road Closed

This is a message from the City of Acme. A major road improvement project started today that affects travel along Vivion Road, High Drive and Cliffview. Vivion Road is closed from the Quick Trip Store to Cliffview Drive. The construction includes the widening of the roadway, installation of sidewalks, curbs and gutters along with utility work. The first phase of this project is scheduled to be completed in mid August at which time Vivion Road at Cliffview and westward will be closed. Detour signs have been placed to allow motorists to travel around the construction. Part of the detour travels through the City Hall and Public Safety parking lots. Please be mindful of the posted speed limits and pedestrian traffic especially children who will be visiting the swimming pool. Access to Renner Brenner Park will be limited during this period. For more information please visit the Acme website at www.ACME.com or call City Hall at 555-741-3993. Thank you and goodbye.

Sample Messages Continued

Religious

Inclement Weather

Hello, this is a message from Pastor Smith at Acme Church. Due to the upcoming snow storm, all services will be cancelled tomorrow, Sunday, January 15, 2012. We look forward to seeing everyone in our congregation next Sunday. Thank you, Pastor Smith.

Choir Rehearsals

This is a message from John Smith, your choir director at Acme Church. There will be no choir practice the week of December 24-31 due to the holidays. We look forward to resuming choir practice beginning the week of January 2nd, 2012. Thank you, John.

Visitor Follow-up

This is a message from the pastor at Acme church. We were delighted to meet you at last week's service. If you would like to learn more about our congregation, please visit our website at www.acmechurch.org. Blessings to you and your loved ones today. Sincerely, Pastor Smith.

Restaurants & Retailers

Promotions

This is a message from Acme Monster Hamburgers. For today only, March 5th, you can buy one monster hamburger and get one free! Grab a friend and come on in to enjoy a juicy hamburger on us today! This offer ends at 10 PM tonight. Hope to see you!

Employee Personnel Notifications

This is a message from Acme Family Restaurant. Your new uniforms are to be worn beginning tomorrow, April 20th. If you have not received your new uniform, please contact your supervisor immediately. Thank you, Acme Family Restaurant.

Schools

Campus Closed

Due to inclement weather, all Acme campus evening classes only are canceled today, January 28, 2012. Check www.acme.edu for updates.

Event Cancellation

Hello, this is a message from Principal Smith at Acme Elementary. Due to the upcoming snow storm, tonight's winter orchestra concert has been cancelled. The concert has been rescheduled for next Tuesday at 7pm in the Acme Elementary auditorium. We look forward to seeing everyone then. Thank you, Principal Smith.

Sample Messages Continued

Teams, Leagues & Clubs

Sports Teams

This is Coach Jones of the Apple Valley Little League Team. We will be taking orders for the boys' uniforms beginning on April 20. Please send your boy's size to coach.jones@applevalleyll.com or call our office at 555-555-1212. Thank you.

Sports Leagues

This is the Acme Bowling League in Cincinnati, Ohio. The signup for the summer 2012 bowling league starts March 15th and ends May 5th. To sign up, please visit our website at www.acmebowling.com or call our main office number at 555-555-1212. Thank you.

Clubs

This is the Plum City Kiwanis Club. It is that time of year again! We want to remind you of the upcoming elections for new officers. Please vote by June 6th, 2012. You may submit your vote online at www.plumcitykc.com. Call our main office at 555-555-1212 for any questions. Thank you!